



## BARBADOS CANADA FOUNDATION

*"We help our youth create their future and strive to improve the lives of those in need."*

### BARBADOS CANADA FOUNDATION [BCF] SCHOLARSHIPS APPLICATION GUIDELINES

#### **Scholarships Available:**

Scholarships of \$4,000 each are available to students who are, or will be studying for an undergraduate degree, diploma or certificate at a Canadian university or college. Consideration will be given to graduate degree students.

#### **Eligibility:**

You are eligible to apply for a BCF Scholarship if:

- (a) (1) you are a citizen of Barbados by birth or naturalization; or  
(2) at least one of your parents or one of your grandparents is or was a citizen of Barbados by birth or naturalization.
- (b) you are enrolled as a full-time student at a recognized college or university in Canada which is authorized by law to grant degrees, diplomas or certificates; and
- (c) on the date that you submitted your application for a BCF Scholarship, you were not more than 30 years of age.
- (d) You are also eligible to apply for a BCF Scholarship if you were a previous recipient.
- (e) Consideration will be given to applicants for graduate studies at the Masters level only.

**Notwithstanding the foregoing, you will not be eligible to be awarded a BCF Scholarship if any one of your parents or grandparents is or was a Director or Officer of Barbados Canada Foundation on the date that you submitted your application or at any time during the two (2) year period preceding that date.**

#### **Selection Criteria:**

The following criteria are applied in the selection of scholarship recipients. Each criterion is weighted relative to the order listed below:

1. Financial Need
2. Academic Achievement
3. Community Service

#### **Application Requirements**

1. A completed application.
2. A letter of not more than 500 words written by you, describing why you should be a recipient of a BCF Scholarship. Your letter must include information on:
  - your academic achievements, including schools attended and dates;
  - your community service/volunteer activities, other activities (sports/cultural); and
  - your most important accomplishments and future goals.
3. A letter of reference from a teacher from your high school, college or university.



## BARBADOS CANADA FOUNDATION

*"We help our youth create their future and strive to improve the lives of those in need."*

### BARBADOS CANADA FOUNDATION [BCF] SCHOLARSHIPS APPLICATION GUIDELINES

4. A letter of reference from an individual associated with an organization where you have volunteered (e.g. church, charity, not-for-profit or community). This letter must be on the organization's letterhead and must be from a person other than your teacher or a family member.
5. One passport size photo – head and shoulders shot.
6. An up-to-date original transcript from the high school, college, or university you are attending is ideal. Etranscripts in pdf format issued by the high school, college, or university you are attending will be accepted due to the pandemic restrictions. Downloaded unofficial transcripts will not be accepted.

#### **Submission of Application**

1. Submit 1-6 listed under Application Requirements by email to [bcfscholarships@gmail.com](mailto:bcfscholarships@gmail.com).
2. If you have been able to obtain an original official transcript from your high school, college, or university, submit it BY MAIL to the address below. DO NOT copy original hard copy transcripts which must remain in the sealed envelope from the college or university.

#### **Deadline for Submission of Applications**

Applications must be submitted by email between May 4, 2020 and June 19, 2020. Mailed transcripts must be received by Barbados Canada Foundation no later than 3:00 p.m. on June 26, 2020. If your application is received after June 19, 2020 or the transcript is received after June 26, 2020 your application will not be accepted.

#### **Decisions:**

Scholarship recipients are selected by a panel comprised of three educators who are not members of the board of directors of Barbados Canada Foundation, their decisions being subject to the board's approval.

**Recipients will be notified by August 7th, 2020.**

#### **Payment of Scholarship Grants:**

Each scholarship grant will be paid directly to the university or college being attended by the recipient.

#### **Use and Protection of Personal Information:**

We may publish the names, biographies and photographs of scholarship recipients on our website and in promotional material or other information released to the public relating to the BCF Scholarships.

All personal information obtained by Barbados Canada Foundation is for the evaluation of applications for the BCF Scholarships only and will be protected in accordance with the *Personal Information Protection and Electronic Documents Act*.

**Enquiries:** Email: [bcfscholarships@gmail.com](mailto:bcfscholarships@gmail.com). Visit our website: [www.barbadoscanadafoundation.com](http://www.barbadoscanadafoundation.com).

**Mail completed applications to:** Barbados Canada Foundation, 5 Lamont Avenue, Toronto, Ontario M1S 1A8  
Attention: BCF Scholarships Program Coordinator